

Northeast Division (“NED”) Policy Manual
Effective April 26, 2018

I. Tournaments

- A. Events. Annually the Division holds an Open Tournament; the Divisional play downs for the Bowls USA singles and pairs championships; and such other tournaments as the Board approves. The play downs are open only to Division members who are United States citizens and who can attend the National Championships where and when it is hosted. Other events are open to all members of any Bowls USA Divisions and members recognized by the WBB.
- B. Format and Rules. The dates and locations of Division Tournaments are determined by the Board as recommended by the Games Chair. The Secretary shall notify and seek the cooperation of each Club selected to host a Tournament. Events are directed by a Games Chair chosen by the Board. The Board may establish the format for all Division Tournaments; the Games Chair may make changes in the format as special circumstances require. Sample tournament formats are included as part of this Policy Manual.
- C. Umpires. The Head Division Umpire names the umpires at each Division Tournament. In the absence of the Head Umpire, the Games Chair names the umpires. The decisions made by umpires are final.
- D. Penalty for withdrawal without cause. A player may not withdraw without cause from a Tournament after it has begun. A player withdrawing without cause (as determined by the Board) shall be suspended from all Division Tournaments for one year from the date of withdrawal.
- E. Division Dress Code. The Division will enact a dress code for Divisional Tournaments consistent with the Laws of the Sport of Bowls, which is the International standard. The Division Games Chair and Board will up-date and make available on the Division website the current dress code in place as it changes.
- F. Division Entry Fees, Greens Fees and Prize Money Policies
1. Entry Fees: Division Tournaments are \$40.00 per person per event.
 2. Green Fees: The NED will collect \$5.00 per person per day from the Entry Fees to defray the expenses incurred by hosting a Division Tournament, except for tournaments held at DuPont and Skytop (\$8.00 per person per

day) or Buck Hill Falls (\$10.00 per person per day). The minimum greens fee paid to a club will be \$150/day for hosting a Northeast Division tournament.

3. Prize Money : Entry Fees minus Green Fees are distributed as follows : First Place - 50%, Second Place - 30% and, Third Place - 20%

G. East Coast Challenge (“ECC”)

1. History: The East Coast Challenge (ECC) was developed by friends in both the Northeast Division and Southeast Division who wanted to develop a friendly competitive competition. This event is sanctioned by the Northeast Division but the selection process is the sole responsibility of the ECC selection committee.
2. Trophy: At its 2000 inception, a Trophy was donated in memory of Paul Motta and the winning division is inscribed each year. The Trophy is housed at Pinehurst.
3. Application: Anyone interested in playing in the ECC should make their desire known to the NED Games Chair by July 31st.
4. Our Division Selection Process: Applicants will be selected by August 31st by a Selection Committee consisting of 5 members (at least 2 of each gender) chosen from the division Games Committee. Applicants will be selected using the following guidelines:
 - a. The Selection Committee will choose 15 bowlers for the team from the pool of applicants, making sure that there are at minimum 3 players of each gender. Additional bowlers outside of the applicant pool may be recruited if there are insufficient applications to meet this requirement.
 - b. Automatic selections to the team are granted to any bowler in the top 10 of Bowler of the Year standings at the end of the NED Open as well as to any bowler who qualified to represent the NED in that year’s US Championships.
 - c. Applicants not selected for the team will be given the opportunity to serve as a team substitute and will be given the opportunity to play in one game if possible.
 - d. A Team Captain/Manager will also be selected by the Selection Committee.

5. Dress Code for ECC: Players may be required to purchase Team shirts. Prior year's shirts may be used but the selection committee reserves the right to introduce a new shirt when required. Whites may be required for practice.
6. Format: Each team consists of 15 players broken into 3 groups of 5. Each group must contain both genders. Day 1 has pairs and triples teams from each group playing against the Southeast teams. Day 2 is Fours and singles. Each match is worth 2 points with 37 total points required to win the trophy but 36 required to retain. Substitutes may be used as per USLBA rules.

II. Playdowns

- A. The draw formats for play downs, where possible, shall include a round robin for all the entrants or among those with the best records in earlier event play. If there are 11 or more teams, the teams will be split into 2 groups for round robin play. The Entry Fee for the play downs will be \$50.00 per person per event. Greens fees will be deducted from the entry fees at the same rates set in Section 1F. Prize money from the Play downs is placed in a pool, along with the 50/50 raffle money collected at our events and divided equally among the six Division Representatives
- B. Entrants in play downs must prove United States citizenship prior to the beginning of the event. After citizenship has been proven in one year, it is not necessary to do so in subsequent years The Division Secretary and Games Chair shall maintain this information for the Division.
- C. Entrants must be aware that winning the play downs requires them to participate as Division Representatives in the National Championships scheduled later in the year. They must be available for that before entering. A second place team must be decided at the event should the winners be unable to attend for some reason.

III. Split positions: In Division Tournaments other than play downs, team positions (except Skip) may be split between bowlers, provided only one person plays a position in each game. For Skip, we will follow the substitution rules outlined in the Bowls USA Laws of the Game.

IV. Division Bowler of the Year: A bowler is eligible to win the Bowler of the Year award based on event participation and results. The Games Chair will maintain these records. No points for Bowler of the Year shall be awarded for the Playdowns.

V. Board Support for Member Clubs: When requested, The Board may provide assistance to Member Clubs to help with building/maintaining club membership totals. Some suggestions include:

- A. Establish new Clubs in our Division
- B. Assist current Clubs in maintaining their green(s)
- C. Purchase training bowls for Club use
- D. Support local Club publicity efforts
- E. Support local Club social media usage.
- F. Help in developing local play (leagues, open houses, etc.)

VI. Duties of Division Committees

- A. Fund Raising: The purpose of the FUND RAISING COMMITTEE is to develop revenue sources to support the promotion and development of lawn bowling on the local Club and Divisional level.
- B. Games: The purpose of the GAMES COMMITTEE is to organize and run Division events.
- C. Hall of Fame: The purpose of the HALL OF FAME COMMITTEE IS to nominate current and past Division members for election into the Division Hall of Fame.
- D. Member Club Advisory Council: The purpose of the MEMBER CLUB ADVISORY COUNCIL is to encourage Division Member Clubs to appoint Club members to represent their Club and assist the Board in directing the sport of lawn bowling throughout the Division.
- E. Nominating: The purpose of the NOMINATING COMMITTEE is to select a Slate of Officers and Directors for election to the Board.
- F. Publicity: The purpose of the PUBLICITY COMMITTEE is to promote the sport of lawn bowling at the Division and local Club level.
- G. Strategic Planning: The purpose of the STRATEGIC PLANNING COMMITTEE is to allow the Division to proactively communicate with Member Clubs and work with them to grow their Club and the Division.

VII. Division Membership Fees : Each Division Member Club will pay a club fee of \$30.00 by June 1st each year to remain in good standing. In addition, a member fee of \$5.00 per person for each club member should also be remitted.